California Great Outdoors

Check Request

Make Check Payable to: _____

Address: _____/_____/_____/_____

City State Zip

ITEMIZED BREAKDOWN OF CHECK TOTAL (ATTACH RECEIPTS, INVOICE, ETC.)

Amount	*Description*	*Activity*	*Category No.*
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$			
$0	**TOTAL (amount of check)**	Notes:	

Check Requested by: _____

Signature: _____Date: _____

Category Numbers					
1	Supplies	2	Telephone	3	Postage/PO Box
4	Rent	5	Printing (Newsletter)	6	Other Organization
7	Travel	8	Meetings	9	Camping/Outing Fees
10	Other Outing Expense	11	Bank Charge	12	Dues to Corporate
13	Other Expenses(explain)				

For Treasurer/Financial Officer Use Only		
$_____ Check Amount	Check No. _____	Check Date ____/____/____