



Trip Leader Expense Report

Outing: _____
 Trip Leader: _____

Date: _____
 Chapter: _____

Expenses	Income
Campground/ Lodging Reservation Deposit _____	Checks..... _____
Final Payment	Cash..... _____
Scouting mi. = _____	Other income..... _____
Photo copies	Reg online
Postage	Gross trip income
Firewood	Less refunds
Phone: _____	Name: _____
_____	Name: _____
_____	Name: _____
Phone subtotal: _____	Less membership signups
Food: _____	Name: _____
_____	Name: _____
_____	Name: _____
Food subtotal: _____	Net Trip Income
Misc: _____	Less Trip Expenses
_____	Net Trip Profit/Loss
_____	Profit amount to...
Misc. subtotal: _____	
Total Trip Expenses	

Notes (if any):